

27 October 2006

Dear Councillor

ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held in the Committee Room at the Council Offices, London Road, Saffron Walden, on Tuesday 7 November 2006 at 7.45 pm or at the conclusion of the question and answer session whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements, subject to having given two working days prior notice.

A G E N D A PART I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 26 September 2006 (previously circulated)
- 3 Business arising
- 4 Saffron Walden High Street Bus Survey.

Item for decision

To consider recommendations referred to the Committee by the Saffron Walden Town Centre Management Working Group to help improve public transport serving Saffron Walden and outlying villages.

- 5 Car Parking.

Item for decision

This report asks the Committee to consider the recommendations of the DPE Task Group, which are set out below, in relation to the three reports, together with the

additional requested information, further information provided by officers on parking payment methods and then make a decision on these matters.

6 Golds Enterprise Zone.

Item for information

This report advises the Committee of the current situation with lettings at the Golds Enterprise Zone.

7 Urban Place Development.

Item for decision

Members are asked to support the Urban Place Supplement for adoption as a Supplementary Planning Document, Subject to approval of any changes following consultation.

8 Local Development Scheme Framework

Item for decision

The Committee is asked to approve the revised LDS for submission to the Secretary of State.

9 Financial Support for Field Officer Post

Item for decision

Members are asked to consider the benefits to the local community and the local authority of the RCCE field officer for Uttlesford and determine whether to make financial provision for the post for 2007/08.

10 Any Other Business, which the Chairman considers to be urgent.

To: - Councillors E C Abrahams, K R Artus, C A Cant, J F Cheetham, A Dean, C M Dean, C D Down, S Flack, E J Godwin, B M Hughes, V Pedder, E Tealby-Watson, **A R Thawley** and A M Wattebot

Lead Officer: John Mitchell
Committee Officer: Victoria Harvey

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttelford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.